

Fees & Course Deposits Policy

The Academy of Northern Ballet

Delivered in partnership with the Northern School of Contemporary Dance (NSCD) as the lead Higher Education Provider (HEP).

Policy owner:	The Academy of Northern Ballet
Lead contact:	Director of Academy Operations & Learning
Audience:	HE Applicants & Students
Approving body:	Academy Board of Trustees
Date approved:	May 2026
Policy Implementation date:	This policy takes effect from May 2026
Review cycle:	Yearly
Next review due date:	October 2026
Lead HEP:	Annex A1 Academic Regulations & Credit Framework
Related Policies, Procedures and Guidance:	Northern School of Contemporary Dance (NSCD)
Related NSCD policies:	NSCD Fees & Course Deposits Policy; Terms & Conditions; Student Protection Plan; Refunds and Compensation Policy
OfS Conditions reference:	Conditions C
Equality and Diversity Considerations:	Policy should be available in accessible format for all students.

Table of Contents

1. Purpose of the Policy	3
3. Key Principles	3
4. Tuition Fees	3
5. Annual Fee Levels and Increases	3
6. Payment of Tuition Fees	4
7. Instalment Options for Self-Funding Students	4
8. Course Deposits.....	4
9. Deposit Communication and Deadlines	4
10. Refunds of Course Deposits	4
11. Withdrawal, Intermission and Fee Liability.....	4
12. Debt Management and Re-Enrolment	5
13. Variations and Hardship	5
14. Complaints.....	5
Appendix A: Tuition Fee Instalment Schedule (Self-Funded Students)	6
Appendix B: Tuition Fee Liability on Withdrawal or Intermission	6
Appendix C: Deposit Requirements	6
Appendix D: Deposit Refund Eligibility.....	7

1. Purpose of the Policy

This policy sets out how tuition fees and course deposits are set, communicated, paid, refunded, and managed for students enrolled on programmes delivered by The Academy of Northern Ballet (“the Delivery Partner”) under a franchise agreement with the Northern School of Contemporary Dance (NSCD), which acts as the lead Higher Education Provider (HEP). It aims to provide clarity, fairness, and transparency for all applicants and students.

2. Scope

This policy covers all Higher Education courses delivered by The Academy of Northern Ballet under franchise from NSCD. It applies to Home and Overseas students, whether funded or self-funded, full-time or part-time.

3. Key Principles

- Tuition fees are set by the Delivery Partner in line with the fee schedule agreed with NSCD and are reviewed and published annually.
- Home fee increases will not exceed the Government fee cap.
- Overseas fee increases will not usually exceed 5% per year.
- Course deposits apply to self-funding Home and all Overseas students unless a waiver applies.
- All terms comply with Consumer Markets Authority (CMA) consumer protection requirements and the Office for Students (OfS) conditions of registration applicable to NSCD as the lead HEP.
- Students pay their tuition fees and course deposits directly to the Delivery Partner. The Delivery Partner is responsible for collecting and managing all fee income under the terms of the franchise agreement with NSCD.

4. Tuition Fees

The Delivery Partner will confirm your fee status (Home or Overseas) in your Offer Letter, based on UK Government criteria. Fee status is determined by NSCD’s standard criteria as the lead HEP.

Tuition fees cover teaching, assessment, learning resources, and course materials as provided by the Delivery Partner. Additional personal costs may apply and are listed in Course Summary details on the [MA Classical Ballet Performance](#) course pages.

5. Annual Fee Levels and Increases

Annual fees are published on the course pages at [MA Classical Ballet Performance](#) course pages. Increases apply as follows:

- Home students: fee increases will not exceed any Government-set fee cap.

- Overseas students: increases will not exceed 5% per academic year.

6. Payment of Tuition Fees

Fees are due at enrolment and re-enrolment to Academy of Northern Ballet unless an instalment plan is in place.

- Students paying via a UK funding body must provide confirmation of approved funding before enrolment.
- If a UK Student Loan is paid to you in instalments, a payment schedule can be agreed with Academy of Northern Ballet.
- The Academy of Northern Ballet may refuse enrolment or suspend studies if fees are not paid in line with the agreed schedule.

7. Instalment Options for Self-Funding Students

Self-funding students must pay tuition fees in three instalments as detailed in Appendix A. All payments are made to The Academy of Northern Ballet

8. Course Deposits

A course deposit of £1,500 is payable to The Academy of Northern Ballet by students who are not receiving a course fee loan. This includes Home self-funders and all Overseas students. The deposit is credited against the final instalment of first-year tuition fees.

9. Deposit Communication and Deadlines

Your Offer Letter from The Academy of Northern Ballet will confirm whether a deposit applies, the deposit amount, and the payment deadline.

Your place is not confirmed until the deposit has been paid, and The Academy of Northern Ballet has acknowledged receipt in writing.

The standard deadline for paying the deposit is 30 days from the date of the Offer Letter.

10. Refunds of Course Deposits

Refunds will be granted in the circumstances explained in Appendix D.

Deposits will not be refunded if:

- Documents submitted for a visa were fraudulent; or
- The applicant should reasonably have foreseen the visa refusal.

If a programme is cancelled by The Academy of Northern Ballet or by NSCD, the deposit will be refunded in full.

11. Withdrawal, Intermission and Fee Liability

If you withdraw or intermit, tuition fee liability is calculated based on the date Academy of Northern Ballet is formally notified, as shown in Appendix B. The liability thresholds in Appendix B are set by NSCD as the lead HEP and cannot be varied without NSCD's written consent.

12. Debt Management and Re-Enrolment

Academy of Northern Ballet may suspend or withdraw students for non-payment of tuition fees. Students with outstanding tuition fee debts owed to Academy of Northern Ballet cannot progress or graduate, in line with NSCD's Academic Regulations & Credit Framework (Annex A1).

13. Variations and Hardship

Requests for alternative instalment plans or consideration of hardship must be made in writing to Head of Programme, Annemarie Donoghue: Annemarie.donoghue@northernballet.com. Staff will review cases individually.

14. Complaints

- Applicants should raise deposit-related concerns with MAadmissions@northernballet.com
- Registered students should use the Student Complaints Policy.
- Where a complaint cannot be resolved by Academy of Northern Ballet, students may escalate to NSCD in line with the NSCD Student Complaints Procedure.

Appendix A: Tuition Fee Instalment Schedule (Self-Funded Students)

Student Type	Instalment	Amount Due	Deadline
Home (self-funded)	Instalment 1	50%	Within 14 days of enrolment
Home (self-funded)	Instalment 2	25%	First day of Term 2
Home (self-funded)	Instalment 3	25%	First day of Term 3
Overseas (self-funded)	Instalment 1	50%	Within 14 days of enrolment
Overseas (self-funded)	Instalment 2	25%	First day of Term 2
Overseas (self-funded)	Instalment 3	25%	First day of Term 3

Appendix B: Tuition Fee Liability on Withdrawal or Intermission

Withdrawal Date	Fee Liability
Induction week → end of week 2	Deposit retained
From week 3, Term 1	33% of annual fee
From first day of Term 2	66% of annual fee
From first day of Term 3	100% of annual fee

Appendix C: Deposit Requirements

Student Type	Deposit Required?	Amount	When Due
Home funded via SFE/SAAS etc.	No	£0	N/A
Home self-funded	Yes	£1,500	Within 30 days of offer
Overseas funded	Depends on sponsor	As stated	As stated
Overseas self-funded	Yes	£1,500	Within 30 days of offer

Appendix D: Deposit Refund Eligibility

Circumstance	Refund Eligible?	Conditions
Cancellation within 14-day cooling-off period	Yes	No conditions
Overseas visa refusal	Yes	Evidence must be provided within 14 days
Visa refusal due to fraudulent documents	No	Not eligible
Course cancelled by delivery partner or NSCD	Yes	Full refund
Withdrawal after 14 days	No	Deposit not refunded